

# Equipment Donation Program

Join MHI in our effort to build our industry's future workforce by donating your tradeshow equipment to career and technical education programs around the United States. By donating your equipment to learning labs and educational facilities, students will graduate with the hands-on training needed for jobs in the material handling, logistics and supply chain industries.

To donate, email your completed donation form to Laurie Walker (lwalker@mhi.org) no later than February 8, 2019. MHI will confirm your donation and the accepting school prior to the tradeshow. All shipping and handling fees are the responsibility of the donating company.

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## Contact Information

Company Name: \_\_\_\_\_

Company Contact: \_\_\_\_\_

Booth: \_\_\_\_\_ On-Site Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Equipment Donation

Type of Equipment: \_\_\_\_\_

Equipment Dimensions: \_\_\_\_\_

Equipment Weight: \_\_\_\_\_

Quantity: \_\_\_\_\_

Are there any special needs for installation of equipment?

**Yes**

**No**

*If yes, please explain.*

Would your company be interested in donating time and talent for re-installation of the equipment at the new location?

Yes

No

The donating company agrees to cover all shipping and handling fees associated with this donation.

*If equipment is too large to ship in its assembled state, the donating company is required to palletize equipment for safe shipping.*

Is there anything else that we should know about your donation?  
If yes, please explain.

Yes

No

**Please include photos or drawings of the equipment being donated.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_